Exhibit 5

BSAS memo: Sober Housing Certification problem statement

Source

DPH public records production, request BSAS-2025-35, first production, page 157.

Redactions

Redactions made by the producing agency are preserved as produced. In addition to those, the Vanderburgh Foundation has redacted email addresses and telephone numbers. Our redactions are solid black boxes. Nothing else has been altered; pages appear in their original order.

SOBER HOUSING CERTIFICATION 3/20/2018

PROBLEM:

1. Massachusetts Alliance for Sober Housing, (MASH), is the agency contracted to certify, provide outreach, provide technical assistance/training to sober houses and resolve grievances. Grievances are investigated by the Recovery Homers Collaborative (RHC) which also inspects houses.
2. BSAS has met without success with MASH over months in regularly scheduled and ad hoc meetings) to address the following concerns about ongoing performance issues:
    a. Houses have been certified (and appear on website) that have not been certified and/or not inspected
    b. Original certification applications were lost
    c. Recertification were not processed in a timely or consistent fashion
    d. Grievances have not been resolved in as manner consistent with the policy (i.e., delays)
    e. No organization of trainings for certified sober houses as required by contract
    f. No outreach to uncertified houses as required by contract
    g. Inaccurate billing/reporting
3. A Board member has reported that MASH Board of Directors has a negative perception of BSAS and sees BSAS contract as “burdensome” to MASH as sober house experts

ACTION:

1. BSAS met with MASH and provided them with itemized list of contractual expectations and areas of lack of compliance to date (ED and Board member attended)
2. BSAS set date for MASH to submit a corrective action plan for April 2.

NEXT STEPS:

1. Director of BSAS Housing and Homeless Services and the Sober House Certification Specialist will meet with MASH Board of Directors to present issues stated above with the hope of resolving them.
2. If there is no resolution with MASH, BSAS proposes to organize a stakeholders meeting to brainstorm continuation of certification process.