Exhibit 2

BSAS request for a procurement waiver to move the certification contract to MASH

Source

DPH public records production, request BSAS-2025-35, first production, pages 47 to 48.

Redactions

Redactions made by the producing agency are preserved as produced. In addition to those, the Vanderburgh Foundation has redacted email addresses and telephone numbers. Our redactions are solid black boxes. Nothing else has been altered; pages appear in their original order.

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The Commonwealth of Massachusetts
Executive Office of Health and Human Services
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To: Kelly Driscoll, CFO, Department of Public Health

From: Charles A. Whiteman, Director of Administration and Finance, Bureau of Substance Abuse

Date: May 2, 2017

Re: Transfer of Contract from the Gavin Foundation to the Massachusetts Alliance of Sober Homes

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The Bureau of Substance Abuse Services (BSAS) is requests waiver from normal procurement procedures as described by regulation 801 CMR 21.05 to contract with the Massachusetts Alliance of Sober Homes (MASH). MASH applied as part of the Recovery Homes Collaborative to RFR 506123 "Voluntary Statewide Certification for Alcohol and Drug Free Housing" in December of 2014. At the time Gavin Foundation took the fiscal lead for the contract with the intent to transition the contract to MASH over a two year period. At this time BSAS would like to transfer the contract from the Gavin Foundation to MASH.

The purpose of the RFR is to develop and implement a voluntary statewide certification program for Alcohol and Drug Free Housing, also known as sober homes. When these services were initially procured, the contract was awarded to the Gavin Foundation as the lead in the Recovery Homes Collaborative. The intent was to have the Gavin Foundation facilitate the development of MASH's ability to manage the sober home certification activities on a statewide scale, then transition MASH into being the lead vendor responsible for certification. It states that "Because neither RHC nor MASH currently has the infrastructure to oversee the fiscal and administrative operations required by the certification process, the Gavin Foundation, a well-established recovery organization and RHC member, will assume this role on a temporary basis and transfer its responsibilities to MASH after 2 years." At other points in the application it states "...we offer a partnership with the expertise, reputation, and commitment to initiate the certification process while mentoring MASH to assume the leadership over time," and "While there is currently a membership organization in MA dedicated to addressing these problems, the Massachusetts Association of Sober Homes (MASH), it does not yet have the breadth of membership or infrastructure to assume leadership for a statewide effort."

Contracted services began in FY2016. The Gavin Foundation and MASH have determined that MASH is ready to take over those contract activities and plan to transfer the fiscal management to MASH as of July 1, 2017. MASH will assume all fiscal and programmatic responsibilities from GAVIN and follow the guidelines as outlined in the RFR.

Your approval of this request will allow this program to continue and is greatly appreciated.

5/2/17

Charles A. Whiteman, Director of Administration and Finance, BSAS Date

5/2/17

Mary Beth Curley, Assistant Director of Procurement, POS Date

5.3.17

Kelly Driscoll, Chief Financial Officer, DPH Date